



TRANSPORTATION SUBCOMMITTEE

SPECIAL MEETING

CITY OF FOSTER CITY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, THE MEETING WILL BE HELD BY TELECONFERENCE AND/OR VIDEO CONFERENCE ONLY BY WATCHING THE MEETING AT <https://us02web.zoom.us/j/83977618342> OR DIAL 1 (408) 638-0968, WEBINAR ID: 839 7761 8342. THE PUBLIC MAY PARTICIPATE BY SUBMITTING COMMENTS ON ANY AGENDA ITEM VIA EMAIL PRIOR TO OR DURING THE MEETING BY SENDING THOSE COMMENTS TO: PUBLICWORKS@FOSTERCITY.ORG

TELECONFERENCE PARTICIPANTS

TRANSPORTATION SUBCOMMITTEE MEMBERS VICE MAYOR SANJAY GEHANI AND COUNCILMEMBER JON FROOMIN WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-25-20

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO COMMITTEE MEMBERS VICE MAYOR SANJAY GEHANI AND COUNCILMEMBER JON FROOMIN PARTICIPATING BY TELECONFERENCE

ANY REQUEST FOR REASONABLE ACCOMMODATION SHOULD BE SENT TO PUBLICWORKS@FOSTERCITY.ORG OR (650) 286-3270.

AGENDA

Tuesday, December 8, 2020 at 3:00 PM

I. Call to Order

II. Roll Call

Council Liaisons

Sanjay Gehani Vice Mayor
Jon Froomin Councilmember

Staff Members

Norm Dorais Chairman, Public Works Director / City Engineer
Julie Paping Recording Secretary

III. Introductions

IV. Public

This portion of the meeting is reserved for persons wishing to address the Committee on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to a maximum of 3 minutes per speaker. *Speakers may join the Zoom meeting via the meeting link and using the "raise hand" feature and the Zoom host will call on people.*

V. Approval of November 19, 2020 Meeting Minutes (Action)

VI. Reports

a. None

VII. Old Business

- a. Review of draft subcommittee goals
- b. Continued discussion of Streetlight Data.

VIII. New Business

a. none

IX. Communications/Committee Member Comments

X. Adjournment

Any attendee wishing special accommodations at the meeting should contact the Foster City City Manager's Department at (650) 286-3220 at least 48 hours in advance of the meeting.

Any written comments or documents provided to a majority of the Subcommittee regarding any item on this agenda after the agenda packet was distributed will be made part of the written record, but will not be read verbally at the meeting. Written public comments will be posted to the City's website for review prior to the meeting.

**TRANSPORTATION SUBCOMMITTEE SPECIAL MEETING
MINUTES
NOVEMBER 19, 2020
3:00 PM**

I. Call to Order

The special meeting of the Transportation Subcommittee was called to order on Thursday, November 19 at 3:10 p.m. via Zoom.

II. Roll Call

Council Liaisons

Sanjay Gehani	Vice Mayor
Jon Froomin	Councilmember

Staff Members

Norm Dorais	Chairman, Public Works Director / City Engineering
Lori Su	Recording Secretary

III. Introductions – None.

IV. Public – None.

V. Approval of October 7, 2020 Meeting Minutes (*Informal*)

Informal notes were taken for the October 7, 2020 meeting, which took place prior to the formalization of the Transportation Subcommittee. No action necessary.

At the request of Vice Mayor Gehani, his notes from the October 7, 2020 meeting will be presented at the next Transportation Subcommittee meeting.

VI. Reports – None.

VII. Old Business – None.

VIII. New Business

a. Set recurring meeting date/time

The Transportation Subcommittee agreed to hold regular meetings monthly on the second Thursday of each month at 3:00 p.m.

b. Discuss Goals of Committee

The Transportation Subcommittee discussed the following goals:

1. Improve traffic flow within Foster City.

2. Improve cross-city/cross-county partnerships to expand regional visibility on traffic patterns and mitigation efforts.
3. Develop significant competency among staff on the use of Streetlight program data.
4. Work with public transportation agencies and local businesses to improve or increase bicycle usage as a practical mode of transportation.

As related to improving the flow of traffic within Foster City, Councilmember Froomin requested that wayfinding signage be agendaized for a future meeting of the Transportation Subcommittee.

c. Presentation of Bike/Ped Query on Levee

Norm Dorais reviewed his progress in Streetlight querying bicycle and pedestrian traffic on the levee.

d. Presentation of OD Query Pilgrim/Triton Area

Norm Dorais reviewed data captured in Streetlight related to traffic in the Pilgrim/Triton Area for the January 2019 to December 2019 period. Norm will conduct additional analysis of the data and present his findings at a future subcommittee meeting.

IX. Communications/Committee Member Comments

Councilmember Froomin requested additional internal notes or a separate set of internal minutes be prepared for the Committee Members following each meeting, in addition to the action minutes made available to the public.

X. Adjournment

There were no other items to come before the Transportation Subcommittee, and the meeting was adjourned at 3:59 p.m.

Draft of Goals for Transportation Subcommittee

Goals of Committee

1. Improve Traffic Flow in Foster City
2. Improve cross-city/cross-county/regional visibility into traffic
3. Develop significant competence within the team of Streetlight
 - a. Origin and Destination
 - b. Auto and bicycle
4. Enable bicycle usage as a means of transportation
 - a. First mile/Last mile
 - b. Collaborate with agencies to enable more bicycle usage
 - i. Storage (on or near public transportation/businesses)