



ECONOMIC DEVELOPMENT/SUSTAINABILITY SUBCOMMITTEE

SPECIAL MEETING MINUTES CITY OF FOSTER CITY

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, THE MEETING WAS HELD BY TELECONFERENCE AND/OR VIDEO CONFERENCE AT [HTTPS://US02WEB.ZOOM.US/J/82047339113](https://us02web.zoom.us/j/82047339113) OR DIAL +1 669 900 6833, WEBINAR ID: 820 4733 9113. THE AGENDA IS POSTED ONLINE [HERE](#)

TELECONFERENCE PARTICIPANTS

COUNCILMEMBERS/COMMITTEE MEMBERS VICE MAYOR SANJAY GEHANI AND COUNCILMEMBER SAM HINDI, WILL PARTICIPATE BY TELECONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-25-20

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO COUNCILMEMBERS/COMMITTEE MEMBERS VICE MAYOR SANJAY GEHANI AND COUNCILMEMBER SAM HINDI PARTICIPATING BY TELECONFERENCE ANY REQUEST FOR REASONABLE ACCOMMODATION SHOULD BE SENT TO MLY@FOSTERCITY.ORG OR (650) 286-3245

MINUTES
October 21, 2020

Due to the State of California's Declaration of Emergency, the meeting was held pursuant to Executive Order N-29-20, by teleconference and/or video conference only.

1. CALL TO ORDER

At 8:00 a.m. by Community Development Department Director, Marlene Subhashini

2. ROLL CALL

Present: Vice Mayor Sanjay Gehani and Councilmember Sam Hindi

Staff Present: Dante Hall, Interim City Manager, Marlene Subhashini, Community Development Department Director; Jean Savaree, City Attorney, Sofia Mangalam, Planning Manager; Leslie Carmichael, Consultant Planner; Monica Ly, Assistant Planner

3. COMMUNICATIONS FROM THE PUBLIC

a. None

4. REPORTS

a. Foster's Landing Update

i. Verbal Report – Staff provided a general update on Foster's Landing and the conversations they have had with Essex related to the Post BMR Agreement and Early Relocation Assistance. Staff noted that they would like to make sure the two programs work together to provide the maximum benefit to the tenants.

b. Report on the proposals for tenant relocation assistance services to assist Foster's Landing tenants from service providers.

i. Verbal Report

- Staff presented a summary of the bids for relocation assistance services. Staff noted that Essex and staff continue to have concerns based on the high costs associated with the program and that there would be no guaranteed placement which were the same concerns that the Subcommittee members had previously shared.
- Staff noted that they will reach out to other organizations/nonprofits and get a cost proposal for basic tenant relocation assistance services. Staff

requested feedback from the Subcommittee members.

- ii. Action – Subcommittee members said they would provide feedback as requested by Staff.

5. OLD BUSINESS

a. Early Relocation Assistance Program

i. PowerPoint Presentation

- Staff presented the Early Relocation Assistance Program that aims to provide tenants of Foster’s Landing BMR Program with relocation assistance to enable them to relocate to a new home prior to the expiration of their units.
- Staff proposed an Early Relocation Assistance program that would work for Phase I tenants in conjunction with the Post BMR program.
- Staff presented a funding flow chart demonstrating that the Post BMR funds could be utilized for either rental subsidizes or to provide relocation assistance to Phase I tenants and that any balance from the Third Amendment fund will be utilized to replenish the Affordable Housing Fund.
- Staff noted that the relocation assistance for Phase II, III & IV tenants will be self-funded through the Third Amendment funds.

ii. Action

- The Subcommittee members were generally supportive of staff recommendation. They had additional questions of staff related to the relocation assistance amounts, the Third Amendment program and the eligibility of tenants that have already left. The Subcommittee members also discussed the Fourth Amendment as an open item. The Subcommittee members noted that they will review the information presented by Staff before bringing it to the entire Council for further consideration.

Other Comments

- Interim City Manager, Dante Hall noted that since Foster’s Landing issue is a stand-alone item (temporary in nature), it could be considered as an Ad Hoc committee item versus a standing Subcommittee item. The Subcommittee members were amenable to this.

6. ADJOURNMENT

Adjourned at 9:10 a.m.

Any attendee wishing special accommodations at the meeting should contact the Foster City City Manager’s Department at (650) 286-3220 at least 48 hours in advance of the meeting.

Any written comments or documents provided to a majority of the Subcommittee regarding any item on this agenda after the agenda packet was distributed will be made part of the written record, but will not be read verbally at the meeting. Written public comments will be posted to the City’s website for review prior to the meeting.