

Memorial Bench Application

Please fill out this application and include your check, money order, cashier's check or credit card information made payable to the **City of Foster City**. If desired, donations can also be mailed to the address below along with the completed application form.

Name _____

Address _____

City _____ State _____ Zip _____

Home phone _____ Work phone _____

E-mail address _____ Fax # _____

1. **Payment Type:** **Check** **Money Order** **Cashier's Check** **Credit Card**

2. **Requested Location:**

3. **Requested Installation Date:**

4. **Inscription Request: (75 characters or less/including spaces):**

5. **Other information for donor/group request: (Check as many boxes that apply)**

Notified after installation by: **E-mail** **Fax** **Letter**

Provide a photograph of the plaque/plate

Provide a photograph of the bench

Provide a map of the park or area showing where the bench is located

Receive a Donation Receipt and Certificate

Other:

Please mail with enclosed donation to:

City of Foster City
Parks Division/Memorial Bench Fund
Attn: Kevin Miller
650 Shell Blvd.
Foster City, CA 94404

Additional Information:

Phone: (650) 286-3388
Fax: (650) 345-1408
E-mail: kmiller@fostercity.org