PARKS AND RECREATION DEPARTMENT

ATHLETIC FIELD USE AND ALLOCATION GUIDE

WINTER / SPRING 2016

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Resource Phone Numbers:

Sports Field Update Hotline: (650) 341-3407
Parks Manager: (650) 286-3549
Parks Office Front Desk (650) 286-8140
Recreation Division Desk: (650) 286-3380
Up-to-date Availability: http://www.fostercity.org

INTRODUCTION

The City of Foster City Parks and Recreation Department is dedicated to fostering healthy lifestyles and promoting lifelong wellness throughout the community. Our mission is to build a great community through people, parks, and programs. Athletic play is an important part of this and a partnership with youth and adult sports groups to provide organized play is fundamental in achieving this goal.

This policy has been established to assure that the fields are utilized for recreational, cultural, educational, social and community service functions that meet the needs of the community, as well as set clear policies, procedures, regulations and rental fees for such uses. This policy addresses youth sports specifically and excludes picnic rentals, Community Center, Recreation and Teen Center rentals.

Due to the limited number of available athletic fields the Parks and Recreation Department, Parks and Recreation Committee, and the City Council have established criteria for priority use. The priority groups and the priority classifications are identified in this guide.

The well-kept condition of all Foster City parks is very important to the City and its residents. Maintenance schedules and rules of use help keep the parks in the best possible condition and are also outlined in this guide. Both natural and synthetic turf fields need to be regularly maintained and have scheduled recovery time in order for them to be in the best possible condition for our users.

The following Athletic Field Users Guide provides clear direction for users of City Parks and Recreation facilities. This guide has been created for organizations that use our facilities on a regular basis and occasional use by small groups. Organizations are responsible for adhering to all requirements contained herein. Every effort needs to be made to ensure that individuals within your organization are aware of these requirements and adhere to them. Special requests, considerations, or exceptions to this policy need to be directed to the Director of Parks and Recreation. (Foster City Municipal Code Section 12.16.040)

FOSTER CITY PRIORITY GROUPS

1. Sports User Group Organizations

The Foster City Sports User Group was formed in 1988 to represent the interests of several individual youth groups in Foster City. Field User Groups meet to discuss issues such as: scheduling, maintenance, future developments, improvements, policies, and procedures. Field User Group representatives meet with the City of Foster City Director of Parks and Recreation and other Parks and Recreation staff semi-annually or as needed during the year. This group coordinates and develops a mission to:

- Promote positive relationships and maintain goodwill between the member groups and organizations
- Utilize the talents of all membership groups and individuals to enhance and improve youth sports programs in Foster City and to share and problem-solve as needed
- Promote a cohesive, functional system that allows players to progress through the various youth sports programs comfortably
- Seek to serve the children of Foster City by providing quality programs in which participants reap the many benefits of team play

American Youth Soccer Organization (AYSO)

The American Youth Soccer Organization was established in Foster City in 1971. In 1975 the organization had grown large enough to become a separate region. Today, worldwide AYSO has more than 50,000 teams and 650,000 players. Foster City AYSO has more than 1,300 players, 400 volunteers and 220 teams, making it the largest youth organization in the City.

Foster City AYSO is a 100% volunteer organization. It prides itself on following AYSO's core philosophies: Everyone Plays, Balanced Teams, Positive Coaching, Open Registration, and Good Sportsmanship. Foster City has won the National Platinum Award for outstanding region for three consecutive years. Foster City AYSO is committed in working with Foster City to provide a fun safe environment for children to enjoy the game of soccer.

Peninsula Youth Soccer Club (PYSC)

The Peninsula Youth Soccer Club of Foster City was first formed in 1988 to serve the Foster City community. Foster City PYSC was originally formed around a nucleus of several formed teams, both male and female, who wanted to play soccer at a level beyond recreational. It has grown to 19 teams through a combined cooperative focus and effort of the local areas' recreational and competitive soccer interests.

PYSC was originally formed by having established teams request a charter to play in the California Youth Soccer Association (CYSA). PYSC has since developed a blueprint to guide the growth of the organization. It now forms new Under 8 teams (one male, one female) each year. It will also fill in at age groups where no team exists as demand and talent appear. The club now has teams from U8-U18 serving approximately 300 players.

The Peninsula Youth Soccer Club of Foster City is a member of the California Youth Soccer Association, United States Club Soccer, and the Redwood League. PYSC serves the Mid-Peninsula soccer community. It offers fun and challenging soccer for players who desire to compete at both the "Instructional Competitive" (Division 3) and the "Selective Competitive" (Division 1) levels of play. Affiliated leagues are Abronzino Youth Soccer League (Division 1) and the Redwood and Delgado Leagues for (Division 3).

PYSC is active in our community. It helps run the Foster City indoor soccer program each winter and raises funds each year to contribute to local improvement projects.

Foster City Youth Baseball Association (FCYBA)

The Foster City Youth Baseball Association was founded in 1981. For the past twenty seven (27) years, it has been offering quality Pony/Colt baseball programs for local Foster City residents who are 13 to16 years old. Activities are based at Sea Cloud Park in Foster City on the Pony/Colt fields.

The FCYBA Pony program is structured for 13 and 14-year olds who want to continue playing baseball after Little League. The Colt program is structured for 15 and 16-year old players, as a complement to High School baseball. As such, the program begins in May when High School seasons end, and runs through playoffs and All Star competitions in late July. Both Pony and Colt baseball programs compete with other local San Mateo county cities (San Mateo, Millbrae, Redwood City, Belmont, San Bruno, Daly City, Pacifica, and South San Francisco) which allow players to participate in both home and away from home games.

The total program consists of anywhere between 50 and 115 Foster City baseball players.

Foster City Little League (FCLL)

Founded in 1966, the objective of Foster City Little League is to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens. In 2008, Foster City Little league served over 500 children ages 5-12, in five age divisions (T-Ball, Minor B, AA, AAA, and Majors), fielding a total of 50 teams. The spring season runs from February to June, and an instructional Fall Baseball program is also offered September through November each year. Foster City Little League is an all volunteer non-profit organization.

Foster City Youth Softball Association (FCYSA)

The Foster City Youth Softball Association was formed in 2007 as an outgrowth of Foster City Little League's softball program. Based at Sea Cloud Park in Foster City, FCYSA is a non-profit volunteer organization offering softball to girls ages 5-14 under Amateur Softball Association (ASA) guidelines. FCYSA is divided by division, with younger girls hitting from a Tee (6U T-Ball, ages 5 & 6) or coach pitch (8U, ages 7 & 8). Older girls at the 10U, 12U and 14U levels face player pitching and compete with other ASA teams in the mid-peninsula area. Registration is typically in December with the spring season running from February through May. FCYSA also participates in the Jane Eymer peninsula fall softball program (September through November) and fields teams in local ASA tournaments in June.

2. Foster City based Non-Profit Groups

3. Private, Commercial, Non Resident, etc.

PRIORITY SCHEDULE

The priority schedule is in accordance with Foster City Municipal Code Section 12.16.090, Schedule of fees and charges, of Chapter 12.16, Park Use, as follows:

A. City of Foster City sponsored activities
B. Foster City youth organizations (AYSO, PYSC, FCLL, FCYSA, FCYBA), city community service organizations, and special interest clubs conducting business meetings or programs which are free and open to the public
C. Foster City residents
D. Foster City based non-profit organizations/businesses
E. Non-city non-profit residents, clubs or organizations. (Foster City Municipal Code Section 12.16.090)
F. Community Fund Raising events sponsored by groups in Classification B
G. Closed Social Parties

OBTAINING A PERMIT

Applications for City facilities/fields can be picked up at the Foster City Parks and Recreation Department at 650 Shell Boulevard. **All completed applications need to be turned in to the Foster City Parks and Recreation Department.** Once applications have been received, you will be notified within 5 working days by mail, e-mail or phone of approval or denial.

If you are a priority group B user, you must submit a completed application, proof of insurance, and proof of non-profit status in order for your application to be processed.

If you are a priority group E user, you must submit a completed application with payment in order for your application to be processed. (If you are an ongoing renter, additional insurances may be required for extra activities or events.)

Only after you have received your approved use permit are you authorized to use designated fields/facilities

RESERVATION TIMELINE

- City of Foster City sponsored programs can be scheduled at any time at their own facilities/fields if available.
- Priority group B users may request facility/field usage no sooner than 60 days prior to commencement of use. Priority group B users must give at least 2 weeks notice for regularly scheduled games and at least 48 hours notice for make up games in order to receive field prep and lining.
- 30 days prior to commencement of use, facility/field areas are open to all priority groups including priority group B.

ATHLETIC FIELD RENTAL FEES

	Priority A & B Youth/Adult Groups	Priority C & D Youth/Adult Groups	Priority E Youth/Adult Groups	Non-Resident (Priority Groups B, C, D & E)
Softball/ Baseball	No charge	$7/$10 per hour, 2 hr max	$30 per hour, 2 hr max	$30 per individual non-resident
Soccer	No charge	$10/$13 per hour, 2 hr max	$30 per hour, 2 hr max	$30 per individual non-resident
Field Lights	$30/hr (Priority B)	$30/hr	$30/hr	

*ALL FEES ABOVE WILL BE APLLIED BASED ON PRIORITY GROUP

Note: Organized team use is by permit only. Organized groups of 10 people or more are required to have a field use permit from the Foster City Parks and Recreation Department. Because the demand for fields and facilities is so great, organizations and teams with Foster City residents will have priority.

ATHLETIC FIELD USE RULES

1. League coordinators, presidents, etc. are directly responsible for informing team coaches/representatives of the City of Foster City's policies regarding field rentals and usage.

2. Alcoholic beverages are prohibited from use in any City Park or on any Public field or any adjacent spectator area.

3. Unauthorized Motor Vehicles or power equipment are prohibited on City property at all times.

4. The City of Foster City reserves the right to limit the amount of play permitted on any sports field.

5. Teams may not use ball fields unless league use is indicated on the Athletic Field Use Matrix or by approved permit.

6. There is to be no use after sunset of unlit fields and no use after 10:00 pm on any fields.

7. Field use is limited to times and dates as listed on the Athletic Field Use Matrix. Any changes are subject to availability and approval by the Parks and Recreation Department.

8. **Field Closure/Rainouts** – During periods of inclement weather, field closures may result as determined by the City of Foster City Parks and Recreation Department staff. Closures may also result from poor playing conditions or damage, which could cause hazardous safety consideration for the public and/or excessive repair work to bring the field back to a playable condition. It is up to each organization to obtain field closure information. Calling **(650) 341-3407** will give you up-to-date field information. This information will be updated daily by 2:00 pm. Field closed signs will be displayed at each field when the field is not playable.

9. City maintenance staff will have the final say on field playability and safety during inclement weather conditions.

10. If a field is closed due to rain or a safety issue, **games or practice** are **NOT allowed**.

11. Leagues will be responsible for scheduling make up games and reserving fields by calling (650) 341-3407 at least 48 hours in advance of use.

12. Leagues must give 24-hour notice for cancellation of games by calling (650) 341-3407.

13. Teams will not be allowed to warm up or take infield or outfield practice while maintenance personnel are prepping the infield.

14. Leagues are responsible to ensure individual teams clean the field and their respective dugouts after use.

15. In case of facility problems (scoreboard, light failure or irrigation coming on), please contact the Parks and Recreation Department at (650) 286-8140 M-F before 4 pm and (650) 573-3333 after 4 pm. On weekends, call (650) 740-7172 before 4 pm and (650) 573-3333 after 4 pm.

16. Leagues are responsible for turning off scoreboards and sports field lights when leaving the facility.

17. Leagues are responsible for field equipment and securing equipment storage boxes at each field when they use that equipment.

18. Respect neighbors, City staff, and other field and parks users at all times.

19. Power outlets are only available for pre-approved use for power assisted pitching machines only.

20. Barbecues are prohibited at all times around sports fields and spectator areas.

21. Fencing and backstops shall not be used for batting practice because of damage caused to fence fabrics from baseballs hitting them.

22. No user group will be allowed to charge an entry fee to any City field without authorization of the City of Foster City.

23. Field users must abide by all parking laws when parking in or around athletic fields. Users and spectators must be aware that you are parking at your own risk when parking in or around athletic fields. The City of Foster City is not responsible for any personal property loss, damage to vehicles, etc.

RAIN OUT PROCEDURES

The Field Condition Hotline (650) 341-3407 is updated at 2:00 pm, Monday-Friday and 7:30 am on Saturday and Sunday.

<u>The Field Condition Hotline will include the following options for field use:</u>

- **Field Open –** Field is playable and has been prepared for scheduled games.

- **Field Closed –** Field has been determined by City of Foster City staff to be unplayable or closed due to safety concerns. When the field is closed by the City, it cannot be used under any circumstances by the Leagues. Field closed signs (<u>signs with white background and red lettering</u>) will be placed on those fields determined to be unplayable.

- **Game Time Decision –** Field conditions have not been determined. League officials will make a "game time decision" as to the playability of the field. Under game time decision, City staff may not have been able to prepare the fields for game use, i.e. dragging and lining the fields. At the League's option they may choose to line and drag the fields (hand drag only – no vehicle use) or use the field in its present condition. Under this scenario, full responsibility for the safety of participants and coaches and field conditions is transferred from the City to the league organization using the field.

Note: In the event of rain, priority group D users will be refunded fees if the fields are deemed unsafe and unplayable or in lieu of refunds, "make up" games will be scheduled.

ATHLETIC FIELD USE INSURANCE CONTACTS

1) Gagliardi Sports - (800) 995-9768 http://www.gisins.com
2) Hub International – (650) 964-8000 www.hubinternational.com
3) Bollinger Insurance - www.bollingerinsurance.com/Products/Sports

MAINTENANCE ISSUES

A regularly scheduled rest and renovation program is in place at all park sites to maintain field sustainability. The City makes every effort to accommodate groups and organizations, however, the health and safety of the user and the condition and playability of the fields takes precedence. As a result, the City may close fields, deny use of a field, and/or alternate sites for athletic use. Closures are kept to a minimum during peak season activity.

ATHLETIC FIELD USE MATRIX

The Foster City Parks and Recreation Department will create and maintain the Athletic Field Use Matrix. Copies of the Matrix will be made available to field user groups at the beginning of seasonal play. The Matrix can change and be revised as new requests are made and others are cancelled.

SEA CLOUD SOCCER							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Soccer S-1							
Soccer S-2							
Soccer S-3	**AYSO** 1/1 to 7/31 3pm-7pm	**AYSO** 1/1 to 7/31 3pm-7pm	**VISA** 1/1-7/31 12pm-2pm **AYSO** 1/1 to 7/31 3pm-7pm	**AYSO** 1/1 to 7/31 3pm-7pm	**VISA** 1/1-7/31 12pm-2pm **AYSO** 1/1 to 7/31 3pm-7pm	**AYSO** 1/1 to 7/31 8:30am-7pm	**AYSO** 1/1 to 7/31 8:30pm-9pm
Soccer S-4							
Soccer S-5							
Soccer S-6							
Soccer S-7							
Soccer S-8							

SEA CLOUD BASEBALL							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Baseball B-1	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm
Baseball B-2	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm
Baseball B-3	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm
Baseball B-4	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm	**FCLL / FCTB & FCYSA** 1/1 – 7/31 8am-9pm
Baseball B-5	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm
Baseball B-6	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm	**FCLL / FCTB** 1/1 – 7/31 8am-9pm
Baseball B-7 (Pony)	**FC PONY** 1/1 - 7/31 8am-8pm	**FC PONY** 1/1 - 7/31 8am-8pm	**FC PONY** 1/1 - 7/31 8am-8pm	**FC PONY** 1/1 - 7/31 8am-8pm	**FC PONY** 1/1 - 7/31 8am-8pm	**FC PONY** 1/1 - 7/31 8am-8pm	**FC PONY** 1/1 - 7/31 8am-8pm
Baseball B-8 (Colt)	**FC COLT** 1/1 - 7/31 8am-8pm	**FC COLT** 1/1 - 7/31 8am-8pm	**FC COLT** 1/1 - 7/31 8am-8pm	**FC COLT** 1/1 - 7/31 8am-8pm	**FC COLT** 1/1 - 7/31 8am-8pm	**FC COLT** 1/1 - 7/31 8am-8pm	**FC COLT** 1/1 - 7/31 8am-8pm

PORT ROYAL							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
PORT ROYAL	**Drop-In Play** 2/1-5/31 12pm-2pm **PYSC** 1/1-5/31 3pm-9pm **PYSC** 6/1-7/31 9am-9pm	**PYSC** 1/1-5/31 3pm-9pm **PYSC** 6/1-7/31 9am-9pm	**Drop-In Play** 2/1-5/31 12pm-2pm **PYSC** 1/1-5/31 3pm-9pm **PYSC** 6/1-7/31 9am-9pm	**PYSC** 1/1-5/31 3pm-9pm **PYSC** 6/1-7/31 9am-9pm	**PYSC** 1/1-5/31 3pm-9pm **PYSC** 6/1-7/31 9am-9pm	**PYSC** 1/1-7/31 9am-9pm	**PYSC** 1/1-7/31 9am-9pm

CATAMARAN							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
CATAMARAN	**PYSC** 1/1-7/13 3pm-9pm **AYSO** 7/14 to 7/31 3:00pm-9pm	**PYSC** 1/1-7/13 3pm-9pm **AYSO** 7/14 to 7/31 3:00pm-9pm	**PYSC** 1/1-7/13 3pm-9pm **AYSO** 7/14 to 7/31 3:00pm-9pm	**PYSC** 1/1-7/13 3pm-9pm **AYSO** 7/14 to 7/31 3:00pm-9pm	**PYSC** 1/1-7/13 3pm-9pm **AYSO** 7/14 to 7/31 3:00pm-9pm	**PYSC** 1/1 to 7/13 8am-9pm **AYSO** 7/14 to 7/31 3:00pm-9pm	**PYSC** 1/1 to 7/13 8am-9pm **AYSO** 7/14 to 7/31 3:00pm-9pm

BOOTHBAY							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
BOOTHBAY SOCCER	**PYSC** 3/1-7/31 3pm-9pm	**PYSC** 3/1-7/31 3pm-9pm **Drop-In Play** 6/1-7/31 12pm-2pm	**PYSC** 3/1-7/31 3pm-9pm	**PYSC** 3/1-7/31 3pm-9pm **Drop-In Play** 6/1-7/31 12pm-2pm	**PYSC** 3/1-7/31 3pm-9pm		
BOOTHBAY BASEBALL	**FCLL/FCTB & FCYSA** 3/1 - 7/31 7am-9pm	**FCLL/FCTB & FCYSA** 3/1 - 7/31 7am-9pm	**FCLL/FCTB & FCYSA** 3/1 - 7/31 7am-9pm	**FCLL/FCTB & FCYSA** 3/1 - 7/31 7am-9pm	**FCLL/FCTB & FCYSA** 3/1 - 7/31 7am-9pm	**FCLL/FCTB & FCYSA** 3/1 - 7/31 7am-9pm	**FCLL/FCTB & FCYSA** 3/1 - 7/31 7am-9pm

EDGEWATER PARK							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
EDGEWATER	**Adult Softball** 4/1 to 7/31 6pm-10pm	**Adult Softball** 4/1 to 7/31 6pm-10pm	**Adult Softball** 4/1 to 7/31 6pm-10pm	**Adult Softball** 4/1 to 7/31 6pm-10pm	**Adult Softball** 4/1 to 7/31 6pm-10pm	**PYSC** 4/1 to 7/31 5pm-10pm	**Adult Softball** 4/1 to 7/31 6pm-10pm

KILLDEER PARK							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
KILLDEER							

MARLIN PARK							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
MARLIN	**PYSC** 1/2 to 7/31 3pm-9pm	**PYSC** 1/2 to 7/31 3pm-9pm	**PYSC** 1/2 to 7/31 3pm-9pm	**PYSC** 1/2 to 7/31 3pm-9pm	**PYSC** 1/2 to 7/31 3pm-9pm		

GULL PARK							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
GULL	**PYSC** 1/2 to 7/31 3pm-9pm	**PYSC** 1/2 to 7/31 3pm-9pm	**PYSC** 1/2 to 7/31 3pm-9pm	**PYSC** 1/2 to 7/31 3pm-9pm	**PYSC** 1/2 to 7/31 3pm-9pm		

PARKS MAINTENANCE MANAGEMENT PROGRAM (ATHLETIC FIELDS)

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
SEA CLOUD*												
S1/B1	1-31	1-15										
S2	1-31	1-31	1-31									
S3						1-31						
S4/B4												16-31
S5/B5	1-31	1-15									16-30	1-31
S6	1-31	1-31	1-31								16-30	1-31
S7/B6	1-31	1-15									16-30	1-31
S8/B8 –COLT	1-31	1-31										1-31
B2	1-31	1-15										1-31
B3												16-31
B7 – PONY	1-31	1-15										1-31
CATAMARAN												1-31
PORT ROYAL												
EDGEWATER*	1-31											
BOOTHBAY	1-31	1-31										

NOTE: Fields are closed for maintenance or rest on the dates listed above.

***Fields are closed during prep times (Mon-Fri, 8am-2pm)**

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
ARCTURUS												
GATESHEAD												
BOAT					4-8			17-21				
ERCKENBRACK				20-24								
FARRAGUT							13-17					
GULL				6-10		15-19			7-11			
KETCH						8-12			21-25			
KILLDEER					4-8		6-10					
REC.CENTER					18-22		3-10					
L.J. RYAN					18-22		3-10	17-21				
MARLIN				13-17		8-12						
POMPANO								6-17				
SHAD						22-26		3-7				
SUNFISH					11-15			10-14				
TURNSTONE					25-29			10-14				

NOTE: Fields are closed for maintenance or rest.

City of Foster City Parks and Recreation Department
Estero Municipal Improvement District
650 Shell Blvd, Foster City, CA 94404
(650) 286-3380

PARK AND FIELD USE APPLICATION

NAME OF INDIVIDUAL/ORGANIZATION:_____

FACILITY REQUESTED:_____
(Park) (Field)

DATE(S) OF EVENT:_____, _____, _____ THROUGH_____
(Day of the Week) (Month & Date) (Year) (mm/dd/yyyy)

START TIME:_____ END TIME:_____

PURPOSE OF EVENT: ___Picnic ___Game ___Practice ___Tournament

ESTIMATED ATTENDANCE:_____ SERVING ALCOHOL? ____Yes ____No

USING INFLATABLES? _____Yes _____No
(If yes, see attached packet pg. 2)

Applicant hereby agrees to hold the Estero Municipal Improvement District, the Parks and Recreation Department, the City of Foster City, the individual members thereof, and all District and City employees free and harmless from any loss, damage, liability, cost, or expense that may arise during or be caused in any way by such use or occupancy of said facility. I, the undersigned, hereby certify that I will be personally responsible on behalf of the applicant for any damages sustained to the turf, lights, nets, tables, or equipment or damages sustained to the above shall be compensated within seven days. I realize that the reservation is granted with the understanding that the Department may cancel when the facility is needed for its own program. It is my responsibility to notify the Department of any cancellation on my part. Permit must be shown upon request. I understand and agree to abide by the following park rules:

*It is prohibited to use public parks for private gain
*Vehicles are not to be driven in parks except in designated parking lots
*Facility users are responsible for picking up their own trash and for leaving the facility in the condition they found it.

_____ _____ _____ _____ _____
(Date) (Print Name) (Signature) (Home Phone) (Cell Phone)

_____ _____ _____
(Street Address) (City) (Zip Code)

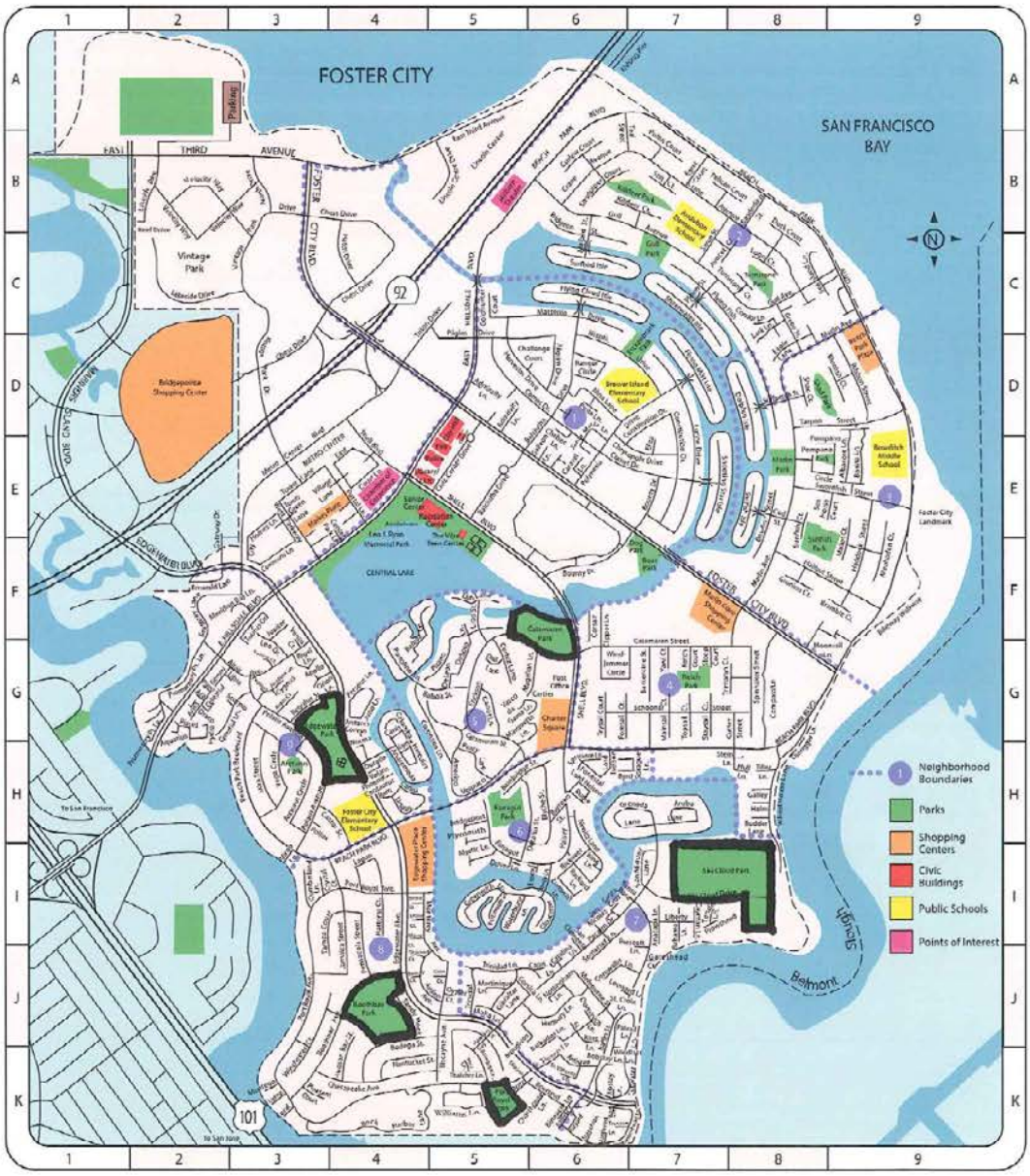
OFFICE USE ONLY

PARK USE FEE	$_____	DEPOSIT (If Required)	$_____
FIELD USE FEE	$_____	INSURANCE (If Serving Alcohol)	$_____
LIGHT USE FEE	$_____	TOTAL CHARGES	$_____

Received By _____ Approved By _____ Date Approved_____

City of Foster City

Athletic Fields Map



Legend:

Athletic fields

BALLFIELD	BEACH	PLAYGROUND AGES 5-12 YEARS	PICNIC AREA	TENNIS COURTS
BASKETBALL COURTS	BIKE PATH	PLAYGROUND AGES 2-5 YEARS	RESTROOMS	VOLLEYBALL COURTS
BARBECUE	BOAT LAUNCH	BOCCE BALL	SOCCER FIELDS	DOG PLAYGROUND

PARK SITE AMENITIES CHART

ARCTURUS / 0.75														
BOAT / DOG / 3.18														
BOOTHBAY / 11.21			Full Court	12									4 courts	
CATAMARAN / 5.88 (Synthetic Turf Field)			Full Court										2 courts	
EDGEWATER / 8.53			Full Court	2-									5 courts	
ERCKENBRACK / 3.48														
FARRAGUT / 3.86														
GATESHEAD / .12														
GULL / 3.14														
KETCH / 1.6			½ Court											
KILLDEER / 2.42														
LEO J. RYAN / 20.73			Full Court							2 courts			4 courts	
LEO PARK / 0.15														
LEVEE PEDWAY / 11.2														
MARLIN / 3.13														
POMPANO / 0.56														
PORT ROYAL / 3.98 (Synthetic Turf Field)			½ Court											
SEA CLOUD / 23.9 (Synthetic Turf Field)														
SHAD / 2.16			½ Court											
SUNFISH / 2.41			½ Court											
TURNSTONE / 1.53			½ Court											

Athletic Field Park Descriptions

Sea Cloud Park This 23.90-acre sports park has a concession stand, playground, bike path, picnic area, and restrooms. There are 8 soccer fields and 8 baseball fields available for organized sports play. S-3 and S-4 soccer fields and B-3 and B-4 baseball fields are synthetic turf. There are also two baseball batting cages, two bullpens, and a soft toss area.

Catamaran Park This 5.88-acre sports park has a 1/5-mile walking track, playground, basketball court, synthetic turf soccer field, tennis courts, sand volleyball court, beach area, picnic area, and restroom.

Port Royal Park This 3.98-acre sports park has a playground, walking track, sand box, synthetic turf soccer field, half basketball court, bike path, picnic area, and restroom.

Edgewater Park This 8.53-acre sports park has a playground, softball field, basketball court, lighted tennis courts and a Championship tennis court, practice tennis rebound wall, soccer practice area, grass volleyball areas, picnic area, barbecue, and restrooms.

Boothbay Park This 11.21-acre sports park has a playground, bike path, baseball/softball field, basketball court, tennis courts, sand volleyball court, soccer practice area, picnic pavilion, barbecue, and restrooms.

Sea Cloud Park

Soccer Fields

Sea Cloud Park

Baseball Fields

Port Royal Park

Edgewater Park

Boothbay Park

Catamaran Park

CITY OF FOSTER CITY

ATHLETIC FIELD USER CODE OF CONDUCT

As a user of the fields of the City of Foster City, I agree to:

- Maintain a safe environment for myself and those around me.
- Lead by example in demonstrating fair play and sportsmanship.
- Adhere to an environment that is alcohol, tobacco, and drug free.
- Monitor the behavior of the participants in my group to ensure that all trash is removed and that our playing field is in better condition than we found it.
- Supervise my participants and their fans to make certain that they are aware of the noise they make and the impact it has on surrounding neighbors.
- Prohibit using the fields when the rainout hotline (650-341-3407) indicates they are closed.
- Prohibit the removal and tampering with “Field Closed” signs.
- Create community by working in conjunction with my fellow athletic field users.
- Work to the best of my ability to share with or yield to the other group should a scheduling conflict arise while I am using an athletic field.

Please ensure that your participants follow these guidelines in order to create the best experience for everyone involved.