

Foster City Facility Fees

Room	Day of the Week	Resident	Non-Resident
Lagoon Room	Monday - Thursday	\$75/hr.	\$125/hr.
	Friday - Sunday	\$140/hr. (5 hr. min.)	\$220/hr. (5 hr. min.)
Administrative Fee		\$25 (flat fee)	\$25 (flat fee)
Custodial Fee	For groups of over 150	\$50 (flat fee)	\$50 (flat fee)
Lagoon Rm Kitchen Fee		\$75 (flat fee)	\$75 (flat fee)
Mist, Crane, Gull, Mallard, Bluebird, Spirit, Port (LCC), Starboard (LCC), Sail (LCC). Conf (LCC)	Monday - Thursday	\$40/hr.	\$64/hr.
	Friday - Sunday	\$75/hr.	\$90/hr.
Bluebird Kitchen Fee		\$100 (flat fee)	\$100 (flat fee)
Spray	Monday - Thursday	\$30/hr.	\$58/hr.
	Friday - Sunday	\$54/hr.	\$75/hr.
Wind (LCC)	Monday - Thursday	\$63/hr.	\$87/hr.
	Friday - Sunday	\$100/hr. (5 hr. min.)	\$150/hr. (5 hr. min.)

(LCC) = Library Community Center

- Deposit for Lagoon and Wind Room is \$350.00; Deposit for all other rooms is \$200.00
- Insurance fee required for all parties/receptions:
1 - 50 people \$ 110.00; 51+ people \$163.00
- NOTE: All facility rentals are subject to a \$20 cancellation/no-show fee for cancellations less than 7 days from rental or failure to provide the Parks and Recreation Department of any notification of your intent to cancel the scheduled reservation.

Non-Profit Organization Fee Structure

Room	Day of the Week	City Co-Sponsored Community Groups Classification 2	Resident Classification 3	Non-Resident Classification 4
Lagoon Room	Monday - Thursday		\$40/hr.	\$45/hr.
	Friday - Sunday		\$65/hr. (5 hr. min.)	\$90/hr. (5 hr. min.)
Administrative Fee			\$25 (flat fee)	\$25 (flat fee)
Custodial Fee	For group of over 150		\$50 (flat fee)	\$50 (flat fee)
Lagoon Rm. Kitchen fee			\$75 (flat fee)	\$75 (flat fee)
Mist, Crane, Gull, Mallard, Bluebird, Spirit, Port (LCC), Starboard (LCC) Sail (LCC), Conf(LCC)	Monday - Thursday	\$5/hr.	\$20/hr.	\$25/hr.
	Friday - Sunday	\$5/hr.	\$37/hr.	\$55/hr.
Bluebird Kitchen fee			\$100 (flat fee)	\$100 (flat fee)
Spray	Monday - Thursday	\$5/hr.	\$16/hr.	\$20/hr.
	Friday - Sunday	\$5/hr.	\$22/hr.	\$28/hr.
Wind (LCC)	Monday - Thursday	\$5/hr.	\$35/hr.	\$40/hr.
	Friday - Sunday	\$5/hr.	\$55/hr.	\$70/hr.

- o To be eligible for this rate structure, groups must present the Parks and Recreation Department with their letter of non-profit status 501(c)(3). To be eligible for the resident non-profit rate, a roster must be presented showing at least 51% of the group to be Foster City residents in addition to the non-profit letter. Deposit and insurance fees still apply.
- o Deposit and insurance fees still apply.
- o NOTE: All facility rentals are subject to a \$20 cancellation/no-show fee for cancellations less than 7 calendar days from rental or failure to provide the Parks and Recreation Department of any notification of your intent to cancel the scheduled reservation.