

REGULAR MEETING OF THE FOSTER CITY PARKS & RECREATION COMMITTEE

Boothbay Park, Foster City

MINUTES
August 17, 2016

I. CALL TO ORDER

At 6:30 p.m. by Chairman Seligman

II. ROLL CALL

Present: Committee Members, Biederman, Boydston, Gordon, Lindstrom, Morris, Speidel, Tomberg, and Chairman Seligman

Absent: Fred Baer, Nancy Gordon, Charles Tomberg

Staff Present: Jennifer Liu, Parks and Recreation Director; Andra Lorenz, Management Analyst; Estelle Gobrera, Management Assistant

Council: Gary Pollard

III. MINUTES

1. MINUTES OF JUNE 1, 2016 REGULAR MEETING.

ACTION: Motion made to approve the Minutes of June 1, 2016 Regular Meeting, passed 6-0-0. *Correction under Roll Call: Melissa's last name should be spelled Speidel instead of Spiedel.*

IV. INFORMATION ITEMS FROM PARKS & RECREATION DIRECTOR LIU (No committee action)

1. Summer Concert Sponsorship Recap. Director Liu stated we received donations. One committee member did note that at one concert there was only a 5-minute break at one concert, so donations weren't as high at that concert.
2. Catamaran Park – Play structure warranty work on surface. There was some excessive peeling on the surface, so the top coat was reapplied. The installers said it would remain tacky for a day a so but it was ok to open the park, and that the tackiness would eventually wear off. However, when Parks Manager Pete Chiamos went out to check recently, it was still tacky to the point it was getting on the play structure. Parks is continuing to work with our vendors to make it right.
3. Catamaran Field Replacement. The infill is being removed for the field replacement. This should be complete by the beginning of September.

V. OLD BUSINESS

1. RECREATION RECENT STUDY / RECREATION CENTER MASTER PLAN COMMUNITY OUTREACH STEERING COMMITTEE (CSC). Council directed staff to lead the community outreach process composed of a team that includes City staff, the Park and Recreation committee chair, and one person from the public. Representatives will include Herb and Catherine from City Council, Ron as the Parks and Recreation committee chair, and staff members Jennifer Liu, Andra Lorenz, Tiffany Oren, and Curtis Banks. Sooketoo Bhuta will be the public representative. A facilitator will be used to help with the public meetings so staff can focus on receiving input. Kickoff meeting is scheduled for mid-September. A draft outreach plan will go to the City Council in October, and in February the committee will go to Council with a recommendation based on public input. The next phase will be obtaining professional expertise to do revenue, expenditures, operating budget, etc. as far as costs to build and operate the facility.

DISCUSSION

- One committee member asked if park in lieu fees would be used, and one committee member asked if we could use grant funds. Director Liu said that the financial aspects would be discussed by our Finance Director, City Manager, and City Council.
2. MARQUEE. Golden Gate Sign is handling the installation. The policy was adopted a few weeks ago. We are waiting for the performance bond, and then the marquee should be installed by the end of the month.

DISCUSSION

- One committee member asked if there is a delay penalty for installation. Per Director Liu, there is not.

VI. NEW BUSINESS

1. COMMUNITY BIKE RIDE. The bike ride is scheduled for Sunday, September 18 from 10am-1pm. Sam Hindi will lead the long ride. Melissa offered to lead the short ride if necessary.
2. SEA CLOUD PARK S1, S2, B1 AND PLAY STRUCTURE REPLACEMENT. The design contract with Verde was approved on Monday. Final design approval is scheduled for March 2017.

DISCUSSION

- One committee member asked if the committee would have an opportunity to provide feedback on the design. Director Liu replied yes.

VII. TO BE SCHEDULED

1. Park Facility Use and Amenity Audit / Master Fees
2. Halloween Festival – October 29
3. Diwali Festival of Lights – October 29
4. Head of the Lagoon – November 12-13
5. Senior Showcase – November 18
6. Tree Lighting – December 7
7. CSC Input Meeting – November 3

VIII. ORAL COMMUNICATIONS FROM THE PUBLIC

None

IX. ORAL COMMUNICATIONS FROM COUNCIL MEMBER POLLARD

Thank you, Jen, for the retreat. Last council meeting, we approved a bike pedestrian study which will encompass two new crosswalks to our parks and the funding for that. We will go with "sharrows" - chevron type arrows with the little bike emblem. This new study will help come up with a new master plan for bikes and a bike map.

X. COMMENTS FROM THE COMMITTEE MEMBERS

Committee members Biederman, Boydston, Lindstrom, and Speidel, had comments.

Chair Ron Seligman reminded the committee about the social at his house in September. No meeting in September.

XI. ADJOURNMENT

Adjourned at 1:57p.m. No meeting in September due to Committee Social. Next meeting will be in October at the Foster City Council Chambers.

Respectfully submitted,

Estelle Gobrera
Management Assistant