

ITAC Committee Special Meeting Minutes

Date: Tuesday January 31, 2017

Time: 7:00 p.m.

City of Foster City
City Council Chambers - Admin Conference Room
620 Foster City Blvd.
Foster City, CA 94404

1. Call to Order – **7:01PM**
2. Roll Call - **Thaddeus Jimenez, Nagraj Naidu, Peter Chan, Shaun VanWeeldan, Richa Awasthi, Staff Liaison – Rob Lasky, Council Liaison – Catherine Mahanpour**
- 3.
4. Introductions
5. Public Forum
6. Communications **Ron Haupt had sent an article to ITAC that showed that the workforce is changing, and more people are working non-traditional jobs from home**
7. Minute Approval - **Approved unanimously**
8. Report from City Council Liaison – **Council had a summit last weekend. A summary can be found in Catherine’s Council Corner article.**
9. Report from Staff Liaison – **The City Manager’s office launched 2 new websites last week: <http://connectfostercity.com> and <http://sustainable.fostercity.org>**
10. Old Business
 - A. Review Committee Policy, review Mission Statement, and prepare Goals and Objectives for 2017 – **Moved to be discussed in 10A Brainstorm session**
 - B. Nomination for open officers (Secretary) - **Nagraj Naidu nominated and approved unanimously.**
11. New Business
 - A. Brainstorm tasks to undertake in 2017 to further the committee’s goals – **Numerous changes were proposed to the Policy document, all approved unanimously. Ideas for changes to the Goals document**

were discussed, but time ran out to finalize. A subcommittee was formed to work on the Goals document based on the brainstorming so it could be brought back to be finalized on Feb 7. Named to the subcommittee were Peter and Thaddeus, approved unanimously.

- B. Discuss request from Mayor Bronitsky to formulate and analyze a resident survey of ISP performance – **Rob Lasky explained that ACM Dante Hall advised to hold off on this topic until staff could have a meeting with the ISPs. To be brought back on the March ITAC agenda.**

12. Committee Membership Status Update (5 members as of 1/2017, No Vacancies)

13. Website and FCTV Comments

14. Member Statements and Requests

15. Adjournment **8:58PM**

THE PUBLIC IS INVITED TO ATTEND

Any attendee requiring special accommodations should contact the Information Technology Manager at least 24 hours in advance of the meeting.

Note: Any writings or documents provided to a majority of the ITAC Committee regarding any item on this agenda after the agenda packet was distributed will be made available for public inspection at the office of the Information Technology Manager located at Foster City City Hall, 610 Foster City Blvd., Foster City, during normal business hours and also made available in a marked binder at current and future meetings.

For more information call (650) 286-3216 or e-mail rlasky@fostercity.org